

**Cumnock Action Plan
Board Meeting Minutes
6.30pm Tuesday 6th March 2018
Yipworld, Barrhill Road, Cumnock**

Present: Bobby Grierson - Secretary; Neil Given; Helen Ng; John Senior: Lynne Jefferies - Treasurer; Donald McVicar, Irene Smith – Minute Secretary.

In attendance: Ciss McCreadie, Emma Waugh (Vibrant Communities); Shaun Lowrie (Corra Foundation)

Agenda	Communication	Action/Date
1.	Apologies - Janice Hendry - Chair, Eddie Rutherford, Scott Riddex	
2.	Guests – none Michelle Laats gave her apologies and will arrange another date.	
3.	Minutes of last meeting – approved by Lynne Jeffrey and seconded by Neil Given.	
4.	Matters arising from previous Minutes <ul style="list-style-type: none"> • The magazine is still an outstanding piece of work following the success of the Participatory Budget award of £722.00. It was suggested to use the information from the community profile based on the CAP and provide an update page within the magazine from CAP on the progress to date. A realistic time frame to aim for is the summer. Action: Bobby to circulate information around CAP group for comments. <ul style="list-style-type: none"> • Bobby has been invited to the Rotary as a guest speaker. Action: John to provide Bobby with Rotary contact details.	Bobby
5.	Correspondence Emails: <ul style="list-style-type: none"> • Cancer Support Course at Dumfries House. • Dumfries Arms booked 15th March 11:30 for Sustainable Cumnock. • Community Land Scotland. • Yipworld experiencing some funding cuts and will need to charge room rental £15 per night to hold the CAP meetings. • There is money to be paid back to Yipworld for the Christmas Festival. Climate Change Challenge Funding still outstanding. Action: Janice to chase up the £1500.	Bobby Janice

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6.	<p>Governance and Finance</p> <ul style="list-style-type: none"> • AGM date agreed as 27th March 2018, the meeting will need to be quorate, gentle reminder for AGM numbers to all who are associated with CAP. The vacant vice chair position was discussed with John considering the nomination. <ul style="list-style-type: none"> ▪ Book Rothesay House 18:30 ▪ Agenda ▪ Minutes from last AGM ▪ Report <p>Action: Shaun to prepare and send report to Bobby Action: Bobby to circulate papers to members</p> <ul style="list-style-type: none"> • Already agreed that a financial statement should be prepared for each meeting following the Annual General Meeting. • Lynne advised very little monetary movement so far and accounts will need to be verified before the AGM. • Information to be included in the OSCR Form <ul style="list-style-type: none"> a) Finance Report No Update b) CAP Policies and Strategies. Ciss provided sample templates for code of conduct and various policies. It was agreed a short life working group is the most appropriate way to progress the piece of work. <p>Action: SLWG - Donald, John & Bobby. Action: Ciss to send Bobby the Good Practice Guide in a word format. Action: Bobby to circulate around group. <ul style="list-style-type: none"> • Potential start up grant from EAC. • Possibility of submitting charity requests to Rotary and Round Table. </p>	<p>Bobby Shaun Lynne</p> <p>Ciss Bobby SLWG</p> <p>Lynne</p>
7.	<p>Press and publicity</p> <ul style="list-style-type: none"> • Press release for sustainable Cumnock Chronicle has agreed 2-page spread. • Neil Given has a contact for the Ayrshire Post. • Facebook/Webpage engagement still high. • Get Creative posts, good response. 	Bobby
8.	<p>Action Group Reports: Theme 1 - Neil</p> <ul style="list-style-type: none"> • Neil Given reported no further progress on Tower Street for licence to occupy. • Woodroad walk-a-bout with Gillian Barry at 10:30 on Saturday 10th March 2018. • Easter Egg hunt, possible date Saturday 7th April 2018, sub group is looking at this option. • Gardening Club has applied to get creative for funds to support the building of wheel chair friendly raised beds. • Bobby advised Mhairi Monaghan is interested in the gardening club improving the gardens at the front of the Baird Institute. 	

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	<ul style="list-style-type: none"> Memory garden – no update Jim Johnstone id going to catch up with Emma. First aid kits were suggested for use/made available for any litter picks. Bobby advised lights are ready to go in The Square, Gordon Crockett is waiting on the weather improving for training to take place, Good progress for the base of the Community map, price is slightly more expensive. Bobby also advised only 2 are required as one is being covered by the new bus stance signage. There is scope for support to improve the flower beds at the Pawn Steps. <p>Theme 2: Janice</p> <ul style="list-style-type: none"> Hoardings have been painted and the Diggers are on site. <p>Theme 3: Donald</p> <ul style="list-style-type: none"> Revised plan to be circulated around the Community Groups. Ciss has spoken to Julie for the master document then it will be uploaded to the CAP website. The copy some members have has the Red Actions missing on it. <p>Action: Shaun to share with the group.</p> <ul style="list-style-type: none"> So far there has been no discussions with regards to the community lets for the community hub within the new school campus, <p>Action: Ciss to raise at the next meeting 13th March</p> <p>Theme 4 – All</p> <ul style="list-style-type: none"> Events – Get Creative 17th – 25th March. Groups must be listed on Get Creative there is 7 so far. Eden project of Scotland asking for information on the CAP. Big Lunch date 3rd June 11:00 – 16:00 Dolly Parton show 9-5 running at Cumnock Town Hall 20th – 23rd March 19.00 – 21.30. Eden big walk looking for volunteers starting from Yorkshire. <p>Theme 5 - Bobby</p> <ul style="list-style-type: none"> Bobby and Eddie met with Robert Livingstone from Regional Screen Scotland advised refurbishment of room required which will enable buy in for small community cinema at the Barrhill Centre. This allows up to date films to be run remotely. <p>Action: Eddie to follow up.</p> <ul style="list-style-type: none"> Women of WW1 project, Bobby is working with Cumnock Academy as part of a Scotland Wide Project and they will present it outcome to the History Group. Booby has been approached for a guided walk App for a Cumnock walking App. <p>Action: Bobby investigate cost for walking App.</p>	<p style="text-align: right;">Shaun</p> <p style="text-align: right;">Ciss</p> <p style="text-align: right;">Eddie</p> <p style="text-align: right;">Bobby</p>
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10	<p>Sustainable Cumnock</p> <ul style="list-style-type: none"> The next meeting will take place in yipworld on 15th March at 11.00 – 14.30, food provided. There will be an update on progress so far and the plan for the next stage, there is around £20,000 to use. There is a press release CC will give at least a page to update the community, 	SC Group
11	<p>Community Engagement Opportunities</p> <ul style="list-style-type: none"> Bobby suggested an event to showcase the groups supported by the Get Creative funding. Shaun advised there is an underspend within the Get Creative Funding and asked for ideas to identify ways to use this for local groups. 	All
12.	<p>Any other business</p> <ul style="list-style-type: none"> Donald gave a hearty Thank you to Ciss for all her hard work and support given to CAP. Ciss is leaving to take up her promoted post as Team Co-ordinator. All present gave Ciss their best wishes. Emma will take over from Ciss in 	
DONM	<p>AGM Tuesday 31st March at Rothesay House Next Board 1st May 6.30pm at Yipworld</p>	

CAP Board Meeting Attendance Tracker 2018

Name	9/01/18					
Neil Given (NG)	√					
Bobby Grierson (BG)	√					
Janice Hendry(JH)	√					
Lynne Jeffrey (LJ)	√					
Donald McVicar (DM)	√					
Helen Ng(HN)	√					
Scott Riddex(SR)	√					
Eddie Rutherford(ER)	√					
John Senior (JS)	√					
Irene Smith(IS)	X					