

**Cumnock Action Plan  
Board Meeting Minutes  
6.30pm Tuesday 6<sup>th</sup> February 2018  
Yipworld, Barrhill Road, Cumnock**

**Present:** Janice Hendry; Bobby Grierson; Neil Given; Eddie Rutherford, Helen Ng; Scott Riddex; John Senior; Lynne Jefferies; Donald McVicar

**In attendance:** Ciss McCreadie (Vibrant Communities); Shaun Lowrie (Corra Foundation)

Agenda	Communication	Action/Date
1.	<p><b>Apologies</b> - Irene Smith Cecilia McPherson – Celia contacted Bobby to advise that due to ill-health she will be unable, at this present time, to continue with her interest in Cumnock Action Plan</p>	
2.	<p><b>Guests</b> – none</p>	
3.	<p><b>Minutes of last meeting</b> – approved by Donald McVicar and seconded by Neil Given</p>	
4.	<p><b>Matters arising from previous Minutes</b></p> <ul style="list-style-type: none"> <li>• The magazine is still an outstanding piece of work following the success of the Participatory Budget award of £722.00</li> </ul>	<b>Bobby</b>
5.	<p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>• Press Release – Ayr goes electric! – information on free event on 24.02.2018 at Ayr Racecourse to showcase electric and plug-in hybrid cars on the market today</li> <li>• Frank Cassidy – Senior Reporter- the Cumnock Chronicle – Promotion of the Garden Club and request for further information on the Get Creative funding opportunities for groups and organisations – Frank is happy to promote this in following edition of C.C.</li> <li>• Email from Carol McIntosh Clerical Assistant – Vibrant Communities advising Suzanne Brodie has now moved to the Transformation Team within East Ayrshire Council – Milissa McCulloch will be ‘acting up’ as team leader in Suzanne’s absence</li> <li>• Email from Milissa McCulloch – dates of CAP Forum meetings 28.02.2018; 30.05.2018; 29.08.2018 and 28.11.2018</li> <li>• Email from Janice Hendry with request for Cumnock Action Plan representative to attend and present to Cumnock Rotary Club on the work to date and plans. (This followed a conversation with Barbara Goudie, social convenor of Cumnock Rotary Club following them being awarded monies from P.B. and their input to planting bulbs – it would be important to have them share this information to contribute to the Cumnock Action Plan.</li> </ul>	<b>Bobby</b>

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<b>7.</b>	<p><b>Governance and Finance</b></p> <ul style="list-style-type: none"> <li>• £500 transferred from yipworld account to Scottish Building Society – Lynne has forwarded a scanned letter with account number and details.</li> <li>• There was also more than £500 from donations at Christmas Festival.</li> <li>• £23.00 was raised by Cumnock Round Table – Janice made the decision to purchase the collection boxes from this money – a procedure will need to be in place before we can identify and distribute the boxes,</li> <li>• Janice to finalise accounts and pass to Lynne.</li> <li>• It was agreed that a financial statement should be prepared for each meeting following the Annual General Meeting</li> <li>• Policies and Strategies – the scheduled meeting did not take place – all agreed the next CAP meeting would focus entirely on this topic – Ciss has offered to provide templates for discussion at the next meeting – we need code of conduct; volunteer policy and the usual other requirements</li> </ul>	<p><b>Janice</b> <b>Lynne</b> <b>All</b> <b>Ciss</b></p>
<b>8.</b>	<b>Press and publicity</b> – nothing to report	
<b>9.</b>	<p><b>Action Group Reports:</b></p> <ul style="list-style-type: none"> <li>• Neil Given reported on Tower Street for licence to occupy – legal department require constitution and office bearer's details</li> <li>• A discussion and view of plans of area for therapy garden</li> <li>• The Garden Club – free trees available via Woodlands Trust. The Garden Club has regular attendance of six with new members joining. Agreed they would operate under the umbrella of Cumnock Action Plan. Bobby advised John of a small garden area at The Baird Institute – potential area for Garden Club to improve</li> <li>• Ciss McCreadie negotiating with Ayrshire Roads Alliance re the road and lights in Woodroad Park</li> <li>• Shaun Lowrie advised the group of Scottish Natural Heritage Funds</li> <li>• Neil Given advised Cumnock Community Council to apply for funds for new Christmas lights – meeting arranged</li> <li>• Bobby questioned progress on Town Centre monies. Jim Holland will have lighting work done soon – Bobby requested new quotes for signage – no further information to date</li> <li>• Colin McKie is planning the design for signage – Ciss to verify with Colin</li> <li>• Local Economy and Services theme – disappointing turnout at Annual General Meeting – there is a level of apathy within the town centre – plans for hoardings to renew but no sign of work starting. Concerns regarding the build not being ready for next Christmas negatively affecting struggling retailers in the town.</li> </ul>	<p><b>John</b>          <b>Bobby</b> <b>Ciss</b></p>

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	<ul style="list-style-type: none"> <li>• Training has been organised in Cumnock for businesses on digital marketing. First training session 6<sup>th</sup> February in the Dumfries Arms Hotel – date clashed with CAP meeting</li> <li>• Community Facilities – next meeting 15<sup>th</sup> February 2018. Bobby has designed a guide for uploading information to the CAP website</li> <li>• Events – Get Creative 17<sup>th</sup> – 25<sup>th</sup> March. Shaun has requested the Trustees endorse the paperwork and launch this evening. Timelines are tight. £1500 award from The Corra Foundation – monies transferred to CAP account. Agreed a maximum of £100 for each group. A sub-committee would be required to approve applications. Due to members of CAP making application to this fund, agreed to request assistance to Cumnock Business Association.</li> <li>• Tourism, History and Heritage – assisting Yipworld with information to the Youngwummin project focused on women’s roles in WW1. Pennylands project broke records in attendances at the Baird.</li> </ul>	<p><b>Bobby</b></p> <p><b>Janice</b></p> <p><b>Bobby</b></p>
<b>10</b>	<p><b>Sustainable Cumnock</b></p> <ul style="list-style-type: none"> <li>• The next meeting will take place in yipworld on 9<sup>th</sup> February at 3pm. Neil advised the group that due to many other commitments he could no longer commit time for involvement in this.</li> </ul>	
<b>11</b>	<p><b>Community Engagement Opportunities</b></p> <ul style="list-style-type: none"> <li>• Shaun Lowrie has organised a funding fair on Tuesday 27<sup>th</sup> February from 4pm until 8pm in Cumnock Town Hall – a variety of funders will be on hand to provide information and advice and to hear of any plans of groups for work and services in their community. An Eventbrite booking system will be in place via the CAP Facebook page.</li> <li>• Janice Hendry commended Shaun for this work.</li> </ul>	<p><b>All</b></p> <p><b>Bobby/Shaun</b></p>
<b>12.</b>	<p><b>Any other business</b></p> <ul style="list-style-type: none"> <li>• Ciss advised the group a ‘digital skills for community groups’ training session will take place on Friday 9<sup>th</sup> March in the Barrhill Centre, Cumnock from 10a.m. until 4.30p.m. Free attendance. Focused on groups aged 50+ - content includes MailChimp’ and Canva.</li> </ul>	
<b>DONM</b>	<b>Tuesday 6<sup>th</sup> March 2018 @ Yipworld</b>	

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CAP Board Meeting Attendance Tracker 2018

<b>Name</b>	<b>9/01/18</b>					
Neil Given (NG)	√					
Bobby Grierson (BG)	√					
Janice Hendry(JH)	√					
Lynne Jeffrey (LJ)	√					
Donald McVicar (DM)	√					
Helen Ng(HN)	√					
Scott Riddex(SR)	√					
Eddie Rutherford(ER)	√					
John Senior (JS)	√					
Irene Smith(IS)	X					