



# Cumnock Action Plan Board Meeting

## MINUTES OF MEETING

	<ul style="list-style-type: none"> <li>o Improved lights for around the square using LEDs</li> <li>o Town centre signage possible double sided with community signage located at the bus stance, Glaisnock Street and Town Centre.</li> <li>o More information is required regarding the tree guards as these may have been donated in the past but might be able to be used by relocating to protect other trees.</li> <li>o Quotes to be received by 07/02/2017, 3-4 week review period then need to engage with the community. Possible public event at the end of February or March, which could include the community tree guard preference.</li> <li>o Lawrie Dunwoodie to be contacted to progress the free brush and shovel for businesses.</li> </ul> <p>Action: Ciss, Allan &amp; Bobby</p> <ul style="list-style-type: none"> <li>• <b>Public Event</b> - Possible date and venue Saturday 25th February 2017 10.00 - 13.00 at the Dumfries Arms Hotel for a community engagement options event. This could act as a platform for a recruitment drive for members also to showcase up and coming events involving CAP.</li> </ul> <p>Action: Janice</p>	<b>Janice</b>
<b>6.</b>	<p><b>Governance &amp; Finance</b></p> <ul style="list-style-type: none"> <li>• Bobby, Lynne &amp; Ciss have the SCIO ready to go although there are outstanding charity trustee forms from Carrie, Eric, Mhairi, Mandy and Peter (Alexa &amp; Jessie completed/submitted at meeting)</li> </ul> <p>Action: Bobby, Lynne &amp; Ciss</p> <ul style="list-style-type: none"> <li>• Bank account application in progress, Janice circulated and advised all group members must complete the section 5 Personal Details for the application. Janice confirmed the current standing balance £1219.14 with the main contributions from the Duck Race, CAP stall, Pulze and Sandra's flower shop. Current XL spreadsheet to be sent to BG. Janice will have the evaluation from the Christmas festival available for the next meeting.</li> </ul>	<b>Booby Lynne Ciss</b>  <b>Janice</b>
<b>7.</b>	<p><b>Action Group Monitoring &amp; Forward Planning</b></p> <ul style="list-style-type: none"> <li>• <b>Theme 1 Outdoor Activities &amp; Open Spaces - Neil</b> Bulbs are starting to show through where planted, excess bulbs still available for use.</li> <li>• <b>Theme 2 Local Economy - Janice</b> Janice reported good response to Christmas festival with footfall numbers making it the best attended event in years. Business Association members growing and with more flexible meetings.</li> <li>• <b>Theme 3 Better Town Appearance - Allan</b> No report</li> <li>• <b>Theme 4 Community Facilities, Activities &amp; Events - Alexa</b> Discussion with Mhairi has indicated that she is at present no longer able to act as the key contact/lead for the theme. Alexa indicated she would be interested in this along with Donald who is keen to support.</li> <li>• <b>Theme 5 Tourism, History &amp; Heritage - Bobby</b> Bobby and Irene planning to meet next week to review current status and volunteers from previous sign up events.</li> </ul>	

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	<ul style="list-style-type: none"> <li><b>Theme 6 Services - John</b> Discussion required with Mandy regarding input and support for Services. John and Eddie able to support Services. Allan advised, that he along with Peter have still to complete the "Influence/Control" spreadsheets.</li> </ul> <p>Shaun will circulate the final version when all Themes are completed. Alexa moving group, Janice advised she can manage Theme 2. Overlap and support between Theme 1, 3, and 4 all agreed to worked together.</p>	<b>Shaun</b>
<b>8.</b>	<p><b>Participatory Budgeting</b></p> <ul style="list-style-type: none"> <li>John has placed 4 leaflet boxes in various drop off areas, forms will be circulated to all groups and there is a subgroup meeting planned for after the deadline of 13th February 2017. Bobby advised that correspondence indicated the CCC were surprised that CAP were asked to lead on the participatory budget. Ciss advised vibrant community had previously offered to speak to CCC on the subject but there had been no response/uptake to the offer. It is evident there is room for closer links between CAP and CCC. CCC need to adopt CAP and to improve relations Evelyn Murdoch will represent CCC at CAP board meetings. This should improve the 2 way communication between the groups. It is evident with the recent community support for events, CAPs approach with the community is working. Although the two organisations need to follow through with actions it was suggested that the groups start again. A fresh start could result in the pulling of resources and achieve more positive outcomes for the community. Ciss offered the option to facilitate a joint meeting.</li> <li>Other groups involved are the Blind, Camera, Rugby Club, YIP, Carers, CAMPS, Credit Union &amp; Lisalanna. Potential date of the 26th February for an information /help session to aid with form completion. The presentation event is Sunday 5th March 2017 13.00 - 17.00 possible venue Town Hall. Maximum presentation time/pitch is 3mins and a sponsorship opportunity.</li> </ul>	
<b>9.</b>	<p><b>Cumnock Community Council</b> elections on the 21st November 2016 members elected Bobby as secretary, Jessie as Co-chair also Neil, Peter &amp; Allan were as group members.</p>	
<b>10.</b>	<p><b>Press &amp; Publicity</b></p> <ul style="list-style-type: none"> <li>All agreed coverage from all sources was fantastic including from the Cumnock Chronicle and social media with over 9,000 post engagements. The success of the community event even reach the Scottish Parliament.</li> <li>Janice had contact from Hazel Branighan regarding a future Christmas Event Janice advised her booked as Friday 24th November 2017.</li> <li>The CAP information board has been put up on the hoardings. There was general disappointment at the size of the information board and that the hoardings have not been prepared as planned.</li> </ul> <p>Action: Janice will email Sharon for both CAP &amp; CBA. Action: Janice will prepare the press release with a refresh/update of progress and the background for the pending public event.</p> <p>Recognition and sympathy from all group members regarding the very unfortunate incident at the Christmas festival where an elderly lady fell and broke her arm.</p>	<b>Janice</b>
<b>11.</b>	<p><b>Board, Action Groups and Membership Meeting Calendar &amp; Venues</b></p>	<b>All</b>

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	Agenda Paper - CAP Board meeting dates and venue for 2017, circulated and to be added to members diaries.	
<b>12.</b>	<p><b>A.O.C.B.</b></p> <ul style="list-style-type: none"> <li>• Lynne offered to be part of Theme 1 &amp; 3 subgroups.</li> <li>• Excess bulbs can be used at YIP</li> <li>• Thanks to D.W. Shaw for bulb donation.</li> <li>• Public Toilets previously advised the public toilets at the bus stance are scheduled for closure as part of EAC cost savings and asked if there were options for consideration around either keeping them open or alternative building use. Some of the CAP group members attended the meeting on 9th January 2017. Some solutions suggested were self cleaning toilets, volunteers to undertake monitoring and cleaning, there is also the possibility of a small grant available for cleaning materials and disposables. Possible input from local businesses. and use of toilet facilities from local businesses. There has to be a click through audit for usage numbers. There is currently no closure deadline and another meeting is planned for February. It was suggested a good way to progress forward would be a meeting with other community groups and CCC as CAP's role is only to act as a facilitator. It was also asked if cover could be provided under the direction of the community pay back. Helen keen to be involved and will discuss with Kiosk next door.</li> </ul>	<b>Helen</b>
<b>13.</b>	<p><b>Date of Next Meeting</b> <b>Tuesday 7th February 2017, Yipworld, Barrhill Road, Cumnock @ 6.30pm</b></p>	

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CAP Meeting Attendance Tracker

Name	10/01/17	07/02/17	07/03/17	28/03/17	02/05/17	06/06/17
Eric Bennett (EB)	X					
Peter Black (PB)	X					
Neil Given (NG)	√					
Carrie Graham (CG)	X					
Allan Gray (AG)	√					
Bobby Grierson (BG)	√					
Mandy Harrison (MH)	X					
Janice Hendry(JH)	√					
Lynne Jeffrey (LJ)	√					
Mhairi McWilliam (MM)	X					
Donald McVicar (DM)	√					
Helen Ng(HN)	√					
Jessie Owens (JO)	√					
Scott Riddex(SR)	X					
Eddie Rutherford(ER)	√					
Alexa Scott (AS)	√					
John Senior (JS)	√					
Irene Smith(IS)	√					

Name	27/06/17	01/08/17	05/09/17	03/10/17	07/11/17	05/12/17
Eric Bennett (EB)						
Peter Black (PB)						
Neil Given (NG)						
Carrie Graham (CG)						
Allan Gray (AG)						
Bobby Grierson (BG)						
Mandy Harrison (MH)						
Janice Hendry(JH)						
Lynne Jeffrey (LJ)						
Mhairi McWilliam (MM)						
Donald McVicar (DM)						
Helen Ng(HN)						
Jessie Owens (JO)						
Scott Riddex(SR)						
Eddie Rutherford(ER)						
Alexa Scott (AS)						
John Senior (JS)						
Irene Smith(IS)						