

Cumnock Action Plan Board Meeting Minutes

Tuesday 7th February 2017
Yipworld, Barrhill Road, Cumnock 6.30pm

Present: Peter Black, Neil Given, Bobby Grierson, Donald McVicar, Alexa Scott, John Senior & Irene Smith

In attendance: Shaun Lowrie, Lloyds TSB Foundation for Scotland, Valerie Barr, Heart & Soul, Evelyn Murdoch, Cumnock Community Council

	Agenda Item	Action
1.	<p>Welcome & Apologies: Peter Black chaired the meeting and welcomed all in attendance. Apologies: Janice Hendry, Jessie Owens, Allan Gray, Helen Ng, Lynne Jeffrey, Mandy Harrison Minutes: Irene Smith There was concern that the meeting didn't meet the required quorum but all decided to carry on and ratify any decisions taken at the next Board meeting.</p>	All
2.	<p>Guests: We welcomed Valerie Barr from Centrestage Communities who gave an overview of her background. Centrestage Communities is funded by the Robertson Trust initially for 3 years. The job remit is to develop a facility which is due to open in March 2017 in Ayr Road to support the women of Cumnock. The facility is for women only, to engage with the women around issues that impact them or are important to the women attending the facility. The events are based on what the women have said they want and at the first main information event around 50 women attended by the second event at the Town Hall around 200 attended. Some of the suggestions of what the women wanted included educational aspects, crafts, sharing skills, choir, along with external speakers. There will be a Cafe open to all the community as a social enterprise. Valerie will be advertising for 2 x Cafe supervisors and 2 x Support workers. Valerie had good feedback from the Heart & Soul Choir with regards to the Christmas Festival. It was discussed how Heart & Soul and CAP could work together as mutual partners in relation to the action plan.</p>	
3.	<p>Minutes of Last Meeting: Approved as accurate with minor change to point 6 action/when section name spelling. Proposed: Bobby. Seconded: Alexa. Due the lack of a quorum this needs ratified at the next Board</p>	All
4.	<p>Matters Arising:</p> <ul style="list-style-type: none"> • Public Event date needs to be moved as too tight a time frame to prepare the showcase. 	All
5.	<p>Table Items not on the Agenda:</p> <ul style="list-style-type: none"> • Participatory Budget support needed from all community groups, group agreed for an emphasis on Facebook to encourage participation at the event on 5th March. The screening process will take place Friday 17th February 2017. • Eden Project update presentation next meeting. They were promoting the Big Lunch Event and this maybe something CAP could take forward. • EAC Landscape Partnership Scheme event was attended by Bobby who covered the Tourist, History & Heritage workshop and Janice attended Local Economy. Bobby advised it will be an 	<p style="text-align: center;">Alexa</p> <p style="text-align: center;">John & Lynne</p>

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	<p>interesting next phase with some ideas around Industrial Heritage and links to Woodroad walks etc. Shaun thought it was possible that money available to Cumnock & Doon Valley would be around 10million.</p> <ul style="list-style-type: none"> Town Centre moneys of around £33,000. Bobby had some quotes for 3 town centre signs from National Sign Co for the Bus Station, the Square and Town Hall; option 1-£9,744 and option 2-£6,864. Option 1 looked more robust and more vandal proof. The quotes for lighting is around £20,000 but it would appear the council were already planning to upgrade the perimeter lighting therefore any lighting should be in addition and further enhance the square. Allan is waiting on some design outcomes and associated costs. 	Allan
6.	<p>Governance & Finance: SCIO submitted last and we should receive feedback if approved in the next few weeks. Janice submitted the current financial report - agenda paper Cumnock Action Plan Financial Report 06/02/2017. Bobby advised from Janice outstanding trustee personal details forms for the bank account from Allan, Donald, Scott, Eddie, Mhairi, Eric and Mandy. Public Liability Insurance will be required for future events, Shaun advised summer events, the Carnival etc could be covered under Create's cover which is around £500/year. Outstanding forms from trustees to be sent to Janice. Bobby to enquire Public Liability insurance costs.</p>	As noted Bobby
7.	<p>Press & Publicity: Sunday Herald Article & Agenda Paper - email Phil Prentice Cumnock Pilot Gave a roundup of interested parties that were around the table and of the possibilities for engagement with the various organisations. However, there were strong feelings expressed from the group about the impression people in the community were getting based on the Sunday Herald article and the damage it had done to the community in a wider setting. CAP consider that there needs to be more research done and accurate information shared with the wider community as to the overall impact on the community as there are several examples of ill-informed and bad choices e.g. Applecross and the windfarm where investments have not achieved the projected figures. CAP needs more information of what is actually been proposed before any community ownership could be considered. It was agreed careful consideration would need to be applied to any future requests for news interviews / articles. Phil Prentice will be invited to attend the next meeting on the 7th March.</p>	All Bobby
8.	<p>Action Group Monitoring & Forward Planning</p> <ul style="list-style-type: none"> Theme 1 Outdoor Activities & Open Spaces - Neil No Report Theme 2 Local Economy - Janice No Report Theme 3 Better Town Appearance - Allan Quotation for design layout and total costs will be provided to Bobby for distribution, consideration to use alternative suppliers may be of financial benefit although this might have to be in-line with EAC procurement process. Theme 4 Community Facilities, Activities & Events - Alexa 	Allan

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	<p>Team have updated the spreadsheets and plan to promote via a separate CAP Facebook page.</p> <ul style="list-style-type: none"> • Theme 5 Tourism, History & Heritage - Bobby £10,000 of funding for the Pennylands camp projects involving history training. Town signage heritage trail can be supported on the backside of the boards. Rather than reprints of the A3 booklet there is potential to print a pocket size booklet. Also there is a potential around the production of a community map from the participatory budget fund. Another future development from the Heritage fund for consideration is aspects related to the end of the WW1 in 2018. This could include 3 exhibitions, a CAMPS production a tea dance and there has been discussion with Sir James McMillan who is composing a piece for Dalmellington Silver Band. • Theme 6 Services - John No Report <p>Discussion round a decentralised approach and the launch of the Theme Group work with a progress report at each CAP meeting. Aspects related to either Press reports and Finance need to be considered as key points by each Theme leader. Also discussed was the use of Facebook and although very effected must be viewed as one source of sharing information and to reach all wide a range as possible within the community all options of communication should be taken into account. Bobby requested to set up the Facebook page with the appropriate links back to the webpage so that documents could be downloaded where necessary. Shaun will circulate the list of volunteers for each theme and offered his continued support and also indicated support available from Evaluation Support Scotland. Dates for training to be considered by CAP. Ciss also available for support.</p> <p>Theme leader to provide update at next meeting Shaun to circulate volunteer list</p>	<p>Alexa</p> <p>Bobby</p> <p>All</p> <p>All Shaun</p>
<p>9.</p>	<p>Community Engagement Opportunities</p> <ul style="list-style-type: none"> • CAP showcase event agreed to be after the next meeting on 7th March and also to avoid the participatory budget event. Possible date 25th March or 1st April venue options discussed. • CCC is hosting a public meeting on Monday 20th February 2017, there will be 2 sessions at the Town Hall for consultation about the new school. <p>Bobby to check out venues.</p>	<p>All</p> <p>Bobby</p>
<p>10.</p>	<p>AOCB - Evelyn was pleased that some of the issues CCC have been trying to address e.g. signage to promote Cumnock are also relevant issues being tackled by CAP.</p> <ul style="list-style-type: none"> • An opportunity for a member of CAP who is not on the CCC to attend meetings at Rothesay House every 4th Monday 7-9pm to expand the relationship between CAP and CCC and provide feedback to CAP. • Irene asked if there was any progress/update regarding Central Green Network input to improve the Woodroad. • John also asked about the chewing gum machine. • John also mentioned the next Action Plan Forum meeting is on 22nd Feb. • Guest at the next meeting will be Phil Prentice from Scotland's Towns Partnership. It was agreed to offer Ruth Sutherland from Energy Agency, Auchincruive a slot for the 28th March meeting. <p>CAP non CCC members to consider volunteering to attend CCC.</p>	<p>Neil</p> <p>John</p>

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	Neil to contact Ciss for updates on Central Green Network & gum machine.	Neil
11.	Date of Next Meeting Tuesday 7th March 2017, 6.30pm at Yipworld, Barrhill Road, Cumnock.	

CAP Meeting Attendance Tracker

Name	10/01/17	07/02/17	07/03/17	28/03/17	02/05/17	06/06/17
Eric Bennett (EB)	X	X				
Peter Black (PB)	X	√				
Neil Given (NG)	√	√				
Carrie Graham (CG)	X	X				
Allan Gray (AG)	√	X				
Bobby Grierson (BG)	√	√				
Mandy Harrison (MH)	X	X				
Janice Hendry(JH)	√	X				
Lynne Jeffrey (LJ)	√	X				
Mhairi McWilliam (MM)	X	X				
Donald McVicar (DM)	√	√				
Helen Ng(HN)	√	X				
Jessie Owens (JO)	√	X				
Scott Riddex(SR)	X	X				
Eddie Rutherford(ER)	√	X				
Alexa Scott (AS)	√	√				
John Senior (JS)	√	√				
Irene Smith(IS)	√	√				

Name	27/06/17	01/08/17	05/09/17	03/10/17	07/11/17	05/12/17
Eric Bennett (EB)						
Peter Black (PB)						
Neil Given (NG)						
Carrie Graham (CG)						
Allan Gray (AG)						
Bobby Grierson (BG)						
Mandy Harrison (MH)						
Janice Hendry(JH)						
Lynne Jeffrey (LJ)						
Mhairi McWilliam (MM)						
Donald McVicar (DM)						
Helen Ng(HN)						
Jessie Owens (JO)						
Scott Riddex(SR)						
Eddie Rutherford(ER)						
Alexa Scott (AS)						
John Senior (JS)						
Irene Smith(IS)						