

**Cumnock Action Plan  
Board Meeting Minutes  
6.30pm Tuesday 06 June 2017  
Yipworld, Barrhill Road Cumnock**

**Present:** Neil Given, Bobby Grierson, Janice Hendrie, Lynne Jeffrey, Helen Ng, Scott Riddex, Eddie Rutherford, Alexa Scott & Irene Smith

**In attendance:** Shaun Lowrie, Lloyds TSB Foundation for Scotland, Ciss McCreddie, Vibrant Communities

Agenda Item	Communication	Action/ When
1.	<b>Welcome &amp; Apologies:</b> Bobby Grierson welcomed all in attendance. Apologies: Peter Black, Donald McVicar, Janice Hendry. Minutes: Irene Smith	<b>All</b>
2.	<b>Guests:</b> None	
3.	<b>Minutes of Last &amp; Previous Meeting:</b> Minutes for 2 May 2017 accepted as accurate. Proposed: Bobby Grierson Seconded: Alexa Scott	
4.	<b>Matters Arising:</b> <ul style="list-style-type: none"> <li>• Bobby initiated an all-round thank you to the CAP Board, CAP members and volunteers for all their hard work and effort to get CAP to the current position.</li> <li>• John advised the Spring Fling teas at Trinity Church raised £98 and how should this money be utilised. The CAP Board agreed the funds should be evenly split between the CAP and the Trinity Church.</li> </ul>	<b>Lynne/Janice</b>
5.	<b>Correspondence</b> <ul style="list-style-type: none"> <li>• Agenda paper 1 - (Janice) Email - Local Development Plan 2. Ciss advised 2 representatives (John Senior &amp; Carol D) have been tasked with visiting and gathering information by going round the 35 areas that will input into the Local Development Plan 2. LDP1 was adopted in April, the consultation periods are set by the Scottish Government. They should be getting in touch with local action plans and groups. Local action plans need to be taken into consideration. The increased powers should make it easier to be able to use obsolete buildings with house building and energy plans e.g. wind farms also part of the plan.</li> <li>• Agenda paper 2 - (Bobby) OSCR approval letter.</li> <li>• Agenda paper 3 - (Shaun) Draft CAP letter head</li> <li>• Agenda paper 4 - (Neil) Theme 1 Outdoor</li> </ul>	

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	<p>Activities &amp; Open Spaces sub group 09 May2017 meeting notes</p> <ul style="list-style-type: none"> <li>• Agenda paper 5 - (not printed) (Bobby) Email - resignation and best wishes from Jessie Owens.</li> <li>• Agenda paper 6 - (not printed) Stage Coach meeting</li> </ul> <p>Very short notice for the meeting was based on a business decision. There will be a reduction in the service between Cumnock and Ayr. Which will impact the service provision to Ayr Hospital. The service will reduce from half hourly to hourly but they will try to keep 'the peak time service.</p> <p>The impact from the concessionary user and the summertime family cessions have been considered, no extra buses will be introduced but a larger bus maybe utilised depending on demand. They are considering a bus to Culzean Castle and possibly in the future Dumfries House.</p>	<p><b>Bobby</b></p> <p><b>Janice &amp; Bobby</b></p>
<b>6.</b>	<p><b>Table Items not on the Agenda:</b></p> <ul style="list-style-type: none"> <li>• Evaluation/Reflection &amp; Refocusing</li> </ul> <p>Shaun advised as part of support / feedback there is a duty to Co-Investors who have a vested interest in Cumnock to provide evaluation along with Support Scotland. He suggested now is a good time to undertake a development session across the group themes. EAC wants to push forward with quality action plans. The approach is 3 phase Board, Members and Volunteers with the focus being on the board. It is time to pull back to review the basics and establish what has been achieved so far and consider the next phase of the priorities. It was agreed to meet from 4pm on the next board meeting on 27th June and have a short board meeting agenda.</p>	<p><b>Shaun</b></p> <p><b>Bobby</b></p> <p><b>Janice</b></p> <p><b>Neil</b></p>
<b>7.</b>	<p><b>Governance &amp; Finance:</b></p> <ul style="list-style-type: none"> <li>• Shaun will share bank information documentation</li> <li>• Update same as previous waiting on bank account needs SCIO number and completed documentation.</li> </ul>	<p><b>Shaun</b></p> <p><b>Janice</b></p> <p><b>Lynne</b></p>
<b>8.</b>	<p><b>Sustainable Cumnock:</b></p> <ul style="list-style-type: none"> <li>• Meeting arranged with Phil to connect with the heads of the energy companies and the Sustainable Cumnock public day with consideration either a separate day or combined with another CAP event.</li> </ul>	<p><b>Bobby</b></p> <p><b>Janice</b></p> <p><b>Peter</b></p> <p><b>Neil</b></p> <p><b>John</b></p> <p><b>Donald</b></p> <p><b>Eddie</b></p>

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<b>9.</b>	<p><b>Press &amp; Publicity:</b></p> <ul style="list-style-type: none"> <li>• Litter pick excellent article in the Cumnock Chronicle.</li> <li>• <b>Facebook CAP:</b> Reach 5,394. Post Engagements 2,084.</li> <li>• <b>Facebook Cumnock Community Facilities:</b> Reach 623. Post engagements 143.</li> <li>• <b>Facebook Spring Fling:</b> Reach 3,000</li> <li>• <b>CAP Web:</b> Users 124. Page views 212. Fav pages: About CAP, What's On, Business Directory, Spring Fling, Community Directory.</li> <li>• Continuing updates to pages/Web. Possible Volunteer Ruth to be contacted by Ciss</li> <li>• Janice advised she has had funding success for 2 x Administration &amp; Marketing training posts, each post paid 25hours per week. Both of these posts will can support both Yip and CAP. Bobby offered training on web site.</li> <li>• The Cumnock Brochure with PB funding is ongoing. Alexa will share proof.</li> </ul>	<p><b>Bobby, Alexa Neil, Ciss</b></p> <p><b>Alexa</b></p>
<b>10.</b>	<p><b>Action Group Monitoring &amp; Forward Planning:</b></p> <ul style="list-style-type: none"> <li>• <b>Theme 1 Outdoor Activities &amp; Open Spaces - Neil</b> Meeting Notes - Agenda paper 4 Litter Pick - May 27th 2017, excellent response and good coverage in the Cumnock Chronicle. Good information from the Stalled Spaces in Paisley, copies of Toolkit made available for reference. Gable &amp; Gigs spontaneous events using portable speakers was really effective and had a powerful impact around the town and worth considering for Cumnock. No progress with planting around Cumnock and still issues tracking down ownership for Tower Street property. Memory garden costings, Lorraine Dick can support and Stuart Ritchie has agreed to help with drawing a plan. Neil shared that he has been thinking of the priorities of the work in progress. Meeting for volunteers next week, Bruce from Woodlands has been attending the meetings.</li> <li>• <b>Theme 2 Local Economy - Janice</b> Business information distributed to the businesses who have paid the £60 fee. There are around 12 - 13 members. Alex McPhee is back attending the meetings; Kerr Chalmers is unable to attend the next</li> </ul>	<p><b>Theme Leaders</b></p>

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	<p>meeting. Social Media Training opportunity for CAP along with CBA.</p> <p>Farmfoods now progressing with a projected early 2018 finish. Town centre master plan for WI-FI discussed. Fiona Nicolson is setting up a Facebook page for Kilmarnock, Sharon Hodgson asked CBA to consider same for Cumnock however already well covered by existing Facebook pages related to Cumnock. Words of Wisdom shop front has been painted. Police Scotland and Yip are aware of the young people problem around Asda. Yip Enterprise is available and trying to encourage the young people to spend time within Yip rather than in the Asda area.</p> <ul style="list-style-type: none"><li>• <b>Theme 3 Better Town Appearance - Peter</b> Janice suggested Survey Monkey to gather information on a consultation for the Town Centre. <b>Action:</b> Bobby, Janice, Ciss will meet to discuss the questions.</li><li>• <b>Theme 4 Community Facilities, Activities &amp; Events - Alexa</b> The post event subgroup review meeting, information still to be finalised, which will be reported back at the next CAP meeting. DA, Royal and Coffee Mill reported positive custom from Spring Fling. Coffee Mill open on a Sunday and doing well for breakfasts. The value of the volunteers was impacted with the need to steward safety aspects of the cycle race which should have been properly covered by the event organisers. Sewing bee has been paused to focus on the Cumnock Magazine which will be finalised in the next 2 weeks, more information and images required. The contact for Dumfries House is Kenneth Dunsmuir and also the Factory Shop to get them to help with the circulation of the brochure to people visiting the Cumnock Area. Family Festival summer event at the Dumfries Arms has been considered to link with the 300 anniversary of the Hotel. centre Stage can provide help as it is nearly ready to open. Beer festival initial enquires has received from the Hotels and pubs very positive responses to participate and Sir James McMillan is keen to support the event. <b>Action:</b> Janice will contact J&amp;S Campbell</li></ul>	
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	<p>Helen to provide information for magazine on Memory Garden.</p> <p>Alexa and Janice will prepare an advert card.</p> <ul style="list-style-type: none"> <li>• <b>Theme 5 Tourism, History &amp; Heritage - Bobby</b> The next stage of 16 interviews have, with great success for people attending the Camp between 1942 - 1959. There has been an offer of a carving for the exhibition, in conjunction with EA leisure a 3-month exhibition will taken place in the Baird after the project finishes in October 2017. Exhibition will start early 2018. There has been interest from all over including abroad. There will be an event at Dumfries House at the end of October 2017 with possibly a book done by the History Group in 2018. To try to capture where people visiting the Cumnock area come from, it was suggested using the postcodes from people purchasing tickets for the Cumnock Tryst.</li> <li>• <b>Theme 6 Services - John</b> Ciss going to help John. Peter has advised there is an interest in opening the Railway Station.</li> </ul>	
11.	<p><b>Community Engagement Opportunities</b></p> <ul style="list-style-type: none"> <li>• <b>Eden Project</b> walk arrives around 12.30 at the top roundabout at Skerrington and aim to be at the Dumfries Arms for lunch at 12.45 (£7.95 / head). There will be a small gift that has been donated. Marion Gilliland to be asked to fancy wrap. Some of the local history leaflets will be included. There will be some national press coverage and then the walkers will walk to Dumfries House on Sunday.</li> <li>• Helen raised from her visit to Eden about the emphasis on giving a Thank you and continue to promote the ethos behind the project. The plan is to have the "Big Lunch" you can choose your own date for the event.</li> <li>• Yipworld Scunnered / Enterprise all ability event planned for Thursday 10th August at the Woodroad. Yipword staff will be helping and was considered as an ideal opportunity to link together both activities offering the opportunity for all age and ability to participate together.</li> <li>• The event is also an opportunity to gain feedback from the Cumnock young people since CAP.</li> <li>• The event can be captured in the Event Brochure.</li> </ul> <p><b>Action:</b> Neil, Shaun, John, Lynne and Helen will plan the Big Lunch at the Woodroad.</p>	
12.	<b>A.O.C.B.</b>	

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	<ul style="list-style-type: none"> <li>• Group photo in recognition of volunteer week.</li> <li>• Ciss advised of a new training opportunity "Funding Surgery" through CVO.</li> <li>• Shaun raised the Surfs Award with a closing date for applications as 18 September 2017. CAP should apply under the regeneration section. First draft to be submitted by 27 June 2017 with the awards ceremony on 07 December 2017.</li> <li>• Bobby also identified the History Group deserve a nomination for the Scottish Heritage Angel Awards.</li> </ul>	
<b>13.</b>	<p><b>Date of Next Meeting</b>  <b>Tuesday 27th June 2017, Yipworld, Barrhill Road, Cumnock @ 6.30pm</b></p>	

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CAP Board Meeting Attendance Tracker

Name	10/01/17	07/02/17	07/03/17	28/03/17	02/05/17	06/06/17
Peter Black (PB)	X	√	√	X	√	X
Neil Given (NG)	√	√	√	√	√	√
Bobby Grierson (BG)	√	√	√	√	√	√
Janice Hendry(JH)	√	X	√	√	X	√
Lynne Jeffrey (LJ)	√	X	√	X	√	√
Donald McVicar (DM)	√	√	√	√	√	X
Helen Ng(HN)	√	X	√	√	√	√
Scott Riddex(SR)	X	X	X	X	X	√
Eddie Rutherford(ER)	√	X	√	√	√	√
Alexa Scott (AS)	√	√	X	√	√	√
John Senior (JS)	√	√	√	X	√	√
Irene Smith(IS)	√	√	√	√	√	√

Name	27/06/17	01/08/17	05/09/17	03/10/17	07/11/17	05/12/17
Peter Black (PB)						
Neil Given (NG)						
Bobby Grierson (BG)						
Janice Hendry(JH)						
Lynne Jeffrey (LJ)						
Donald McVicar (DM)						
Helen Ng(HN)						
Scott Riddex(SR)						
Eddie Rutherford(ER)						
Alexa Scott (AS)						
John Senior (JS)						
Irene Smith(IS)						