

**Cumnock Action Plan, Board Meeting
Tuesday 2 May 2017
Yipworld, Barrhill Road Cumnock 6.30pm**

Present: Peter Black, Neil Given, Bobby Grierson, Donald McVicar, , Lynne Jeffrey, Helen Ng, Jessie Owens, Eddie Rutherford, Alexa Scott & Irene Smith

In attendance: Shaun Lowrie, Lloyds TSB Foundation for Scotland, Phil Prentice, Scottish Towns Partnership, Graham Campbell, Scottishpower Energy Network

Agenda Item	Communication	Action/ When
1.	<p>Welcome & Apologies: Bobby welcomed all in attendance. Peter will take over as Chair when he joins the meeting. Apologies: Janice Hendrie, Ciss McCreadie, Evelyn Murdoch Minutes: Irene Smith.</p>	All
2.	<p>Guests: Phil advised Scottish Water and Scottishpower Energy Network are willing to invest in Cumnock. The funding application has been submitted to the Lottery Fund. Staff recruited will attend a 5-day audit course to facilitate the collection of required evidence to build a MAP of Cumnock's current carbon footprint. There is possible funding available from Scottish Towns Partnership. Keep Scotland Beautiful indicated as part of the Climate challenge a Development Officer could be an option to consider for the April 2018 funding. Graham gave an overview how the energy system is changing in the Cumnock and surrounding areas from PowerStation to Windfarms which are largely private investment. Government funded opportunities for a reasonable return on investments are no longer available e.g. solar panels. Provision of energy is a high priority for SPN and they will fully support Cumnock with the proposal and will look at opportunities to identify quick efficient options for success. He advised Cumnock is the ideal size of Town with an active community leading at local level to undertake the project and CAP has already established a good relationship with the community. He indicated SPN has no financial investments gains within the proposal other than supporting Cumnock Community to be as energy/carbon efficient as possible. Agenda item when necessary</p>	Bobby
3.	<p>Minutes of Last & Previous Meeting: Meeting 7th & 28th March 2017 - Accepted as agenda notes not minutes due to non-quorate meetings Proposed: N/A Seconded: N/A Issues with the non-attendance impacting on the constitution numbers for meetings to proceed and board being able to make decisions. Special meeting to be called to address the problem on 06 June 2017. Call special members meeting for 06 June 2017.</p>	Bobby
4.	<p>Matters Arising: None</p>	
5.	<p>Correspondence</p> <ul style="list-style-type: none"> • Agenda paper 1 - Charities & Community Groups Insurance Policy Schedule • Agenda paper 2 - Theme 1 Outdoor Activities & Open Spaces sub group 14/03/2017 meeting notes • Agenda paper 3 - Email Culture & Business Fund Scotland 	

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	<ul style="list-style-type: none"> • Agenda paper 4 - (not Printed) SCIO Information • Agenda paper 5 - EAC Adoption of the EAST Ayrshire Local Development Plan • Agenda paper 6 - (not printed) Thank you from Landscape Partnership further projects include Lost Mining Village e.g. Skares and other opportunities to link in with the Woodroad Improvements • Agenda paper 7 - (not printed) Link to Tobacco Free for CAP to sign up. • Agenda paper 8 - Email Culture & Business Fund Scotland • Agenda paper 9 - Email Community & Voluntary Sector Representatives & Community Planning Partners <p>Meet to amend SCIO</p> <p>Sign up to Tobacco Free</p>	<p>Bobby, Lynne, Janice, Shaun & Ciss</p> <p>Bobby</p>
6.	<p>Table Items not on the Agenda:</p> <ul style="list-style-type: none"> • Eden Big Walk Team of walkers leaving Yorkshire will drop in on Cumnock as part of the networking event. Start of walk around 16th May 2017, 2-3 walkers plus support workers. Janice has offered Yip for a lunch. Another option is the Keir Hardie Room in the Town Hall and to give the walkers a quick tour around Cumnock. Jessie also suggested information boards to cover the work already done by CAP. • Big Lunch - carried Forward to meeting 06/06/2017 Lynne suggested move to the summer event where everyone interested could bring their lunch. <p>Complete documentation for Eden walk visit Agenda item for next meeting</p>	<p>Shaun Bobby</p>
7.	<p>Special Members meeting: Changes required to Constitution clauses to allow CAP business to be conducted. Scott and Eric have indicated they still want to be involved. it was suggested if unable to attend regular board meetings volunteers should consider being part of a subgroup or be an associate member of CAP. To confirm number Bobby will check who signed up to the SCIO. Bobby to contact and potential new members, Shaun has the list</p> <p>Check for new members & SCIO sign up</p> <p>All attend meeting on 06/06/2017</p>	<p>All</p> <p>Bobby Shaun</p> <p>All</p>
8.	<p>Governance & Finance:</p> <ul style="list-style-type: none"> • Update same as previous waiting on bank account needs SCIO number • Spring Fling <ul style="list-style-type: none"> ○ Dumfries House £100 donation ○ Trinity Church Teas £98 ○ CAP Hook the Duck £115 	

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	Update accounts	Janice
9.	Sustainable Cumnock: Board feels due to earlier guests discussion about the pace and the indicated community involvement the ethos behind the project would be amenable to the board. Although ongoing clarity and pace of development must meet the expectations of the Cumnock Community.	
10.	Press & Publicity: <ul style="list-style-type: none"> • Pennylands Camp article in the Cumnock Chronicle. • Facebook: Continuing to engage, interesting the negative comments about the bike race from Darvel. • Shaun attended a conference in Sheffield where there were several notes of interest around the CAP. Co-investors community connector is keen to visit Cumnock. Bobby suggested putting together an information pack that could be provided to any notes of interest on how CAP developed. • Alexa suggested each Theme taking a turn on a rota basis to give an update in a regular CAP Cumnock Chronicle column. <p>Evaluation of Spring Fling Develop Information Pack</p>	Shaun Neil
11.	Action Group Monitoring & Forward Planning: <ul style="list-style-type: none"> • Theme 1 Outdoor Activities & Open Spaces - Neil Meeting Notes - Agenda paper 2 Litter Pick - May 27th 2017, leaflets available to advertise for helpers, there will be free food provided from Greggs. Bruce Davidson gave a talk and will be attending the meetings on a regular basis. The Tower Street Plan has been circulated. Gordon Crockett has given advice on possible area for planting and consideration for a seating area at the "old man's cabin". Consideration for a doggy dirty area within the Woodroad for the dog walkers is also being look at. It is planned to do a walk round to identify allotment areas/opportunities. Helen is preparing the proposal for Shankston Bing as a possible peaceful garden for dementia sufferers. She has had a meeting with Derek Lavanwhich was very positive and the next phase is to survey the residents of the surrounding area as part of a 5-year project looking at mobility, walking distance etc. Possible funding via Phil Prentice to fund a feasibility study. She is also looking for the help and assistance of a landscape designer/gardner to suggest possible options as to the lay out. Helen is hoping that she will be able present the Shankston Bing proposal at the event. There had been some volunteers sign up at the Spring Fling and the next meeting RH 09/05/2017 @ 18.30. • Theme 2 Local Economy - Janice No report • Theme 3 Better Town Appearance - Peter JH, BG, CM met to go over with EAC for further quotes as currently costs are three times more than the budget available. Signage is almost ready. • Theme 4 Community Facilities, Activities & Events - Alexa 	Theme Leaders

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	<p>Spring Fling > 1500 people attended there was some negative feedback in relation to the roads. The overview was it was a great success. There will be a post event subgroup review meeting which will feedback at the next CAP meeting.</p> <p>Shaun agreed to do some evaluation to get feedback from the businesses.</p> <p>A discussion around the summer event at the beginning of June was agreed as too quick to organise. There was a suggestion to link with the September Fest to have a kids event afternoon and a more adult focused event in the evening. It is hoped the Hoteliers and Publicans will be keen to be involved and help with the organising.</p> <ul style="list-style-type: none"> • Theme 5 Tourism, History & Heritage - Bobby The next stage interviews have started to take place at The Boswell centre, with great success. The last session is at The Barrhill Centre on the 4th May 2017. The project has been able to go ahead with the Heritage Lottery Fund Grant money. There has been an offer of a carving for the exhibition. • Theme 6 Services - John <ul style="list-style-type: none"> ○ Toilets to close to August at present no indication of anyone interested in taking them over. ○ Parking issues have raised by residents in the Glenramskill area ○ A suggestion to have a regular bus pick up drop off to Dumfries House would be beneficial for the community. 	
12.	<p>Community Engagement Opportunities</p> <ul style="list-style-type: none"> ○ Stakeholder Update 3rd May @ Dumfries Arms, 2 sessions planned. Times are 12.30 - 14.30 and from 16.00 - 18.00 with approximately 80 invites sent out to key stakeholders to get them involved and provide progress reports. There will questionnaires to capture feedback. ○ Cumnock is Ours Brochure content needs to be confirm to Alexa no later than Friday 12th May 2017. <p>Send updates to Alexa</p>	Theme Leaders
13.	<p>A.O.C.B.</p> <ul style="list-style-type: none"> • Strategy to build relationships with CCC with what we do at CAP. 	CCC Members
14.	<p>Date of Next Meeting Tuesday 6th June 2017, Yipworld, Barrhill Road, Cumnock @ 6.30pm</p>	

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CAP Meeting Attendance Tracker

Name	10/01/17	07/02/17	07/03/17	28/03/17	02/05/17	06/06/17
Eric Bennett (EB)	X	X	X	X	X	
Peter Black (PB)	X	√	√	X	√	
Neil Given (NG)	√	√	√	√	√	
Carrie Graham (CG)	X	X	X	X	X	
Bobby Grierson (BG)	√	√	√	√	√	
Mandy Harrison (MH)	X	X	X	X	X	
Janice Hendry(JH)	√	X	√	√	X	
Lynne Jeffrey (LJ)	√	X	√	X	√	
Mhairi McWilliam (MM)	X	X	X	X	X	
Donald McVicar (DM)	√	√	√	√	√	
Helen Ng(HN)	√	X	√	√	√	
Jessie Owens (JO)	√	X	√	X	√	
Scott Riddex(SR)	X	X	X	X	X	
Eddie Rutherford(ER)	√	X	√	√	√	
Alexa Scott (AS)	√	√	X	√	√	
John Senior (JS)	√	√	√	X	√	
Irene Smith(IS)	√	√	√	√	√	

Name	27/06/17	01/08/17	05/09/17	03/10/17	07/11/17	05/12/17
Eric Bennett (EB)						
Peter Black (PB)						
Neil Given (NG)						
Carrie Graham (CG)						
Bobby Grierson (BG)						
Mandy Harrison (MH)						
Janice Hendry(JH)						
Lynne Jeffrey (LJ)						
Mhairi McWilliam (MM)						
Donald McVicar (DM)						
Helen Ng(HN)						
Jessie Owens (JO)						
Scott Riddex(SR)						
Eddie Rutherford(ER)						
Alexa Scott (AS)						
John Senior (JS)						
Irene Smith(IS)						